

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

*Administration Office
1030 Losson Road
Cheektowaga, NY 14227*

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Road, in said town, on Wednesday, December 9, 2015 at 3:00 p.m., there were:

Trustees:

MARK E. WEBER

Chairman

PRESENT: *Mark E. Weber, Chairman
Deborah E. Cope, Vice-Chairman
Christine Cywinski, Secy-Treas.
Judith M. Mietlicki, Trustee*

DEBORAH E. COPE

Vice-Chairman

EXCUSED:

Phyllis O'Donnell, Trustee

CHRISTINE CYWINSKI

Secretary-Treasurer

ALSO PRESENT *Christine S. Bazan, Director
A.M. Yates, Recording Secy.*

PHYLLIS O'DONNELL

Trustee

JUDITH M. MIETLICKI

Trustee

*The meeting was called to order by Chairman
Mark E. Weber at 3:16 pm
Seconded by Deborah E. Cope*

The minutes of the last regularly scheduled meeting, November 18, 2015 were approved unanimously under motion duly made and carried.

CHRISTINE S. BAZAN

Director

Item #01: Monthly Reports

Statistics:

November 2015

JBR + 8.9 %

REI + 3.0%

Item#1: Treasurer's Report Chris Czywinski, Treasurer, presented the Board of Trustees' bank statement, as well as quarterly and monthly financial reports prepared by the B&ECPL. The Cheektowaga Library's spending is in line with and on target for the 4th quarter of the current year.

Item#2: Statistics circulation increased over last year's.

OLD BUSINESS

Item #03: County Budget Budget was increased only to include contractual raises, as well as a scheduled rise in the minimum wage.

Item #4: ACT Meeting Act meeting was well attended. Jerry Nichols, Palmer School of Library and Information Science, and author of *Handbook For Library Trustees of New York State*, presented an informational program and handed out updated versions of the handbook to all trustees and directors.

NEW BUSINESS

Item #05: Book Drop at REI A new drop box was purchased for Reinstein since the old one rusted through. It is much bigger and more durable.

Item #6: New Christmas Decorations Two new pre-lit Christmas trees were purchased for JBR to replace the old, worn out trees.

Item#7: Security Cameras Because of recent loss of library materials, the Board discussed the purchase of security cameras for inside the building. Security cameras are already in place on the outside of both libraries. Motion was unanimously approved to investigate how much it would cost and to immediately proceed.

There was no further business and under a motion duly made and carried, the meeting was adjourned at 3:35 pm.

The next regularly scheduled meeting will be held on January 13, 2016 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 4:00 pm.

Respectfully submitted:

A.M. Yates, Recording Secretary
